



To apply for a Reception or Year 1-6 place for your child you will need to do the following:

- If you are an Islington resident and would like to apply for a school place for your child you will need to complete an online application with Islington School Admissions www.islington.gov.uk/admissions. Please ensure you submit your application by the deadline stated.
- If you are resident in another borough you will need to submit your application through your local borough.
- In addition to the above you will need to fill out a registration form at school. **Registration forms can be completed at school on either a Tuesday or Wednesday between 10:00am – 11:00am.** If you are working and unable to make this time please contact the school office.
Please bring the following original documents with you when you come to fill out the form:
 - ✓ **your child's original birth certificate (the full version with the parents name on)**
 - ✓ **your child's baptismal certificate**
 - ✓ **2 forms of proof of address no more than 3 months old e.g. utility bill, council tax or bank statement**
 - ✓ **Proof that your child lives at your address e.g. child benefit letter, NHS medical card, tax credits**
- You will also be required to provide us with a Supplementary Information Form and a Certificate of Catholic Practice which must be signed by a priest that knows you.
- If you have applied online for a reception place you will receive an email / text from Islington School Admissions in April informing you which school your child has been offered.
- **If you are applying for a place in Years 1-6 you will need to follow the same instructions as above and we will write to you if a vacancy becomes available.**