

ST JOHN THE EVANGELIST CATHOLIC PRIMARY SCHOOL

Minutes of the meeting held in the school, Duncan Street, Islington, London N1 8BL on Friday 4 September 2020 at 10.00am.

Present:

Patricia Meerstadt	Chair	Rev Mgr Seamus O’Boyle
Stephanie Day	Headteacher	Justin Portess
Zoe Brennan		Kathleen Saville
Amos Curtis		Alexia Turner
Paula Denton		Claire Zammit (from Item 9)
Reyna Maldonado-Wynne		

Also present:

Nicholas Matthias	Associate Member
Matt Lake	Clerk to the Governing Body

The meeting was preceded by a prayer led by Rev Mgr Seamus O’Boyle.

		<u>ACTION</u>
1.	<p><u>APOLOGIES/CONSENT FOR ABSENCE</u></p> <p>a) <u>Apologies Received</u></p> <p>Apologies were received from Amos Curtis, Rev Mgr Seamus O’Boyle and Alexia Turner and Associate Member Peter Hadinger.</p> <p>b) <u>Consent to Absence</u></p> <p>RESOLVED: to consent to the absence of Amos Curtis, Rev Mgr Seamus O’Boyle, Alexia Turner and Peter Hadinger.</p>	
2.	<p><u>DECLARATIONS OF INTEREST</u></p> <p>Governors were reminded that they have a continuing duty to declare any changes to their interests since the completion of their annual declaration and to declare any interest in any of the items on the agenda of the meeting for which they should exclude themselves from the meeting.</p> <p>No declarations of interest in agenda items were presented at the meeting.</p>	
3.	<p><u>MEMBERSHIP MATTERS</u></p> <p>a) <u>Election of Chair</u></p> <p>Governors considered the election of a Chair of the Governing Body for the period ending with the first Full Governing Body of the 2021/22 academic year.</p> <p>Daniel Beazer was nominated and seconded and no other nominations were received.</p> <p>RESOLVED: that Daniel Beazer be elected as Chair for the period ending with the first Full Governing Body meeting of the 2021/22 academic year.</p>	

		<u>ACTION</u>
	<p>b) <u>Election of Vice Chair</u></p> <p>Governors considered the election of a Vice Chair of the Governing Body for the period ending with the first Full Governing Body of the 2021/22 academic year.</p> <p>Kirsty O'Connor was nominated and seconded and no other nominations were received.</p> <p>RESOLVED: that Kirsty O'Connor be elected as Chair for the period ending with the first Full Governing Body meeting of the 2021/22 academic year.</p> <p>c) <u>Election of Chair of the Resources Committee</u></p> <p>Governors considered the election of a Chair of the Resources Committee for the 2020/21 academic year and Paula Denton was nominated and seconded for this position.</p> <p>RESOLVED: that Paula Denton be elected as the Chair of the Resources Committee with immediate effect for the 2020/21 academic year.</p> <p>d) <u>Election of Chair of the Curriculum Committee</u></p> <p>Governors considered the election of a Chair of the Curriculum Committee for the 2020/21 academic year and Kathleen Saville was nominated and seconded for this position.</p> <p>RESOLVED: that Kathleen Saville be elected as the Chair of the Curriculum Committee with immediate effect for the 2020/21 academic year.</p> <p>e) <u>Safeguarding Lead Governor</u></p> <p>Governors considered the appointment of a new Lead Governor for Safeguarding following the retirement of the previous postholder.</p> <p>RESOLVED: to appoint Reyna Maldonado-Wynne as the Lead Governor for Safeguarding with immediate effect.</p> <p>f) <u>Local Authority Governor Appointment</u></p> <p>Governors noted that the term of office of Claire Zammit as the local authority governor on the Governing Body would expire on 9 October 2020. A nomination supporting the reappointment of Claire Zammit would need to be received from Islington Council for formal consideration by the Governing Body prior to a prospective new term of office.</p>	<p style="text-align: center;">Clerk</p>
4.	<p><u>RISK ASSESSMENT FOR WIDER OPENING OF SCHOOL</u></p> <p>The latest update of the Covid-19 Risk Assessment for the wider opening of the school from the start of the 2020/21 academic year drafted by the Headteacher had been circulated prior to the meeting.</p> <p>The Headteacher reported that the Risk Assessment had been reviewed by Islington Council with no amendments advised to be made and noted that this required approval by the Governing Body for the start of the new academic year.</p> <p>Reyna Maldonado-Wynne (RMW) asked whether the school had access to Covid-19 testing kits for use with staff and pupils. The Headteacher informed governors that in line with all schools, 10 testing kits had been received on 28 August 2020 and noted that prioritisation in the use of these would be with families that may struggle to</p>	

		<u>ACTION</u>
	<p>access a test when needed. These testing kits would be self-administered at home immediately prior to a booked collection for the used test.</p> <p>RWM asked whether the school had access to Covid-19 tests for use specifically with staff. The Headteacher informed governors that no dedicated access to testing for staff had been provided but that as key workers staff members would have priority access to tests should they be needed. The Headteacher reported that three staff members had had Covid-19 tests to date and noted that it was likely that the school would be impacted by self-isolation requirements.</p> <p>Kathleen Saville (KS) asked how a potential decision to close the school due to the impact of positive Covid-19 cases would occur. The Headteacher informed governors that this would only occur on the advice of Public Health England (PHE) but that overall pupil attendance had been good and all staff had been in work. The Headteacher reported that 14 pupils were currently impacted by self-isolation and only one pupil was being kept away from school due to parental concern.</p> <p>RWM asked how the school was tracking levels of pupil attendance. The Deputy Headteacher informed governors that the school was required to provide daily reports on Covid-19 related attendance levels to the DfE and weekly reports to Islington Council. Attendance codes recorded for those in self-isolation were not included in overall school absence levels.</p> <p>RWM sought clarification on the provision of remote learning to self-isolating pupils. The Headteacher reported that in line with guidance from Islington Council that schools should provide such pupils with two weeks of work for them to undertake at home, teachers were required to produce available work focused on key areas that could be worked on at any time during the year.</p> <p>The Headteacher informed governors that when notified that a pupil was self-isolating work would be provided to them online. If no contact was received from self-isolating families the school would raise concerns with Islington Council in line with Safeguarding protocols.</p> <p>Amos Curtis (AC) asked how the school would be interacting with the NHS Test and Trace programme. The Headteacher reported that staff had been provided with information on this at a staff meeting and that individual staff members would be trusted to engage positively with the Test and Trace protocols including requests to self-isolate.</p> <p>RESOLVED: to approve the updated Covid-19 Risk Assessment as presented at the meeting.</p>	
5.	<p><u>ANY OTHER BUSINESS</u></p> <p>There was no other business to discuss.</p>	
6.	<p><u>CONFIDENTIAL ITEMS</u></p> <p>There were no confidential items.</p>	

There being no further business, the Chair closed the meeting at 11.15am.

CHAIR: _____

Matt Lake

